



Year 7 Induction Guide

Devonport High School for Boys

Meet the Year 7 Pastoral Team

		
Mr Shaun Manley Assistant Headteacher	Mr Ben Anderson Head of Year 7	Miss Melanie Walker Transition Coordinator
		
Mrs Jan Corboy Deputy Head of Year 7, Tutor of 7E	Mrs Helen Brooking Tutor of 7C	Ms Sarah Hicks Tutor of 7N
		
Mrs Sally Fletcher Tutor of 7P	Mr Maurice Quinlan Tutor of 7S	Mrs Kay Ball Tutor of 7W
		
Mrs Jo Weaver SENDco	Mr Taimur Huq Head of Houses	Mrs Tristin Huq Deputy Head of Houses

Induction Day - Wednesday 8th September 2021

What to expect:

The purpose of the Induction Day is for you to familiarise yourself with your new school environment and to start to learn about the routines and expectations here at Devonport High School for Boys.

This year, the Induction Day will also include several of the familiarisation activities that would have been a part of the cancelled Y6 Familiarisation Morning in July. Therefore, you will have the opportunity to spend time with your form tutor and meet the other members of your form group.

The day will include:

- A welcome from the Headteacher, Mr Roberts
- A tour of the school site
- An opportunity to collect uniform orders and have thumbprints set up for the cashless payment system used in Refuel
- Familiarisation activities with your Tutor
- A welcome assembly with the Head of Year 7
- Tempest photos (individual and form group)
- Covid testing

What to wear:

Please arrive at school wearing your full school uniform, this includes:

- Charcoal grey trousers (not skinny trousers, jeans or trousers with pockets on the legs)
- A white shirt
- Plain, dark coloured socks
- School shoes (polishable shoes, not trainers - please see the uniform guide for clarification if needed using this link [Year 7 - Uniform guide and ordering information 2021.pdf](#))
- Your house tie and blazer
- A charcoal grey V neck jumper (optional)
- A suitable coat (weather dependent)

What to bring:

- Your transition pack (coloured plastic folder) with any completed transition challenge tasks inside. Here is a copy of the booklet in case you have mislaid it! [Y6 Transition Booklet.pdf](#)
- A clearly named pencil case containing at least one blue or black pen, a pencil, ruler, sharpener and rubber. You may also want to consider including a glue stick and children's scissors.
- Headphones - whilst these are unlikely to be needed on Induction Day, they will be beneficial for lessons such as Music, whereby the sharing of equipment is not advised due to COVID-19.
- A packed lunch or ensure that you have loaded credit on to your WisePay account in order to purchase items from Refuel (the school canteen). We operate a cashless system and therefore you will not be able to buy food or drink with cash.
- A bottle of water (preferably in a reusable bottle), clearly named.

Where to go:

- Please arrive by **8:55am** and enter the school site via **the main gate** (at the top of the hill by the zebra crossing).
- There will be a member of staff there to greet you and direct you towards the Y7 playground where you will assemble with your form group. When you have all arrived your chaperone (member of support staff) will take you to your form room where your tutor will be waiting for you.
- Parents, please do not come on to the school site with your child at the start of the day or at the end of the day and do not gather by the gate at the end of the day. We need to leave a clear area for students to leave the site and to socially distance from one another. Please arrange a suitable collection/meeting point with your child beforehand.

Thursday 9th September 2021

All students in Years 7-13 will return on Thursday 9th September and will have an extended tutorial session in the morning with their form tutor (lessons 1 and 2). This will be an opportunity for students to spend time getting to know the school routines and procedures. You will receive your timetable on this day and **lessons will begin in the afternoon (lesson 3)**. On Thursday 9th September you must go straight to your form room when you arrive at school after washing your hands. Do not go to the year 7 playground.

Further Information for Parents

Parent Information Video:

Please use the link below to access a video prepared last year by Rebecca Edwards, Deputy Head Teacher. Whilst some of the information is now not applicable due to the move from Head of Houses to a Head of Year pastoral system, it does contain valuable information about our school ethos and expectations.

[Year 7 Parents information RJE](#)

COVID-19:

At the start of the new term, it is likely that we will need to carry out in-school lateral flow tests on all new students in Year 7 to detect any presence of Covid-19 before starting home testing. This will be built into the Induction Day programme on Wednesday 8th September. If you have not already done so, please complete the consent form to give permission or decline the testing - the link can be found in this letter dated 6th July [Covid Testing](#).

In order for the school to have operated safely during the COVID-19 pandemic there have been a variety of guidelines in place for our school community to follow. This has included minimising the number of contacts that students and staff have within the school day, keeping students within their Year group 'bubble' and reducing the contact they have as 'whole school.' There has been a strict one way system for moving around the school to enable social distancing, there has been increased hand

washing before entering each school building and sanitizers in each classroom. Each ‘bubble’ has had an allocated break time and lunchtime space. We have reviewed these measures and some will remain in place in September, whilst others will not be necessary unless we are advised to revert back to them due to an emerging COVID situation. It will be made clear to your child in September what these measures are.

Although the recent Government announcement suggests that after 19th July face coverings will not be necessary, it is important that if your child will be travelling via public transport that they adhere to the COVID guidelines published by the individual transport company.

It is hoped that extra curricular activities will take place but this will need to be explored at the start of term reviewing the most up to date government guidance before any clubs may begin again. More information about this will be provided centrally at the start of term.

Get Ahead Club:

Get Ahead Club runs after school between 3.20pm and 4.30pm (Monday to Thursday) for students to gain support with their homework. Please note that the club is not a childcare facility or a place for waiting for late transport. It is a space where students who may be struggling with their homework (possibly due to space, resources or time at home being limited) gain access to a quiet environment and support to be able to complete it and not get behind.

Get Ahead Club will restart the week commencing 13th September and operates using an online booking system. Unfortunately, if a child does not have a pre-booked space in Get Ahead Club they will not be able to attend. You will receive further information along with the link to the booking form at the start of term in September.

Uniform:

If you are unable to collect your child’s blazer and tie order on either Thursday 22nd July or Friday 23rd July (8am-6pm) then your child will be given this on the induction day, along with any sports kit ordered. Their order will be in a sealed bag and students are not to open these until they are given to a parent/carer at home.

If you wish to exchange an item for a different size you will find included with your order a sealable plastic bag and a returns form. Please repackage any item you would like to exchange and make sure that any tags are still attached to the item and all packaging returned. Seal the items inside the plastic bag provided, complete the returns form and attach it to the **outside** of the package. Please ask your child to return this to the school reception (no visitors will be allowed on site without an appointment from September due COVID-19 safety measures). Returns must be in a sealed plastic bag.

Please be aware that if you wish to exchange any O’Neills sports kit, these items are made to order and the school doesn’t keep any stock of this so they will need to be remanufactured which usually takes around 4-5 weeks so hence sports kit exchanges will take quite a bit of time. To help us speed up this process we would ask that you return any items of sports kit before the end of the first week (Friday 10/09/21) so that all replacement items can be ordered from our supplier at the same time.

Chaperones:

We are hoping that Peer Mentors will assist the younger students during the induction period. If this will not be possible each Year 7 Form Group will have a member of support staff attached to them for the first few days of term. This member of staff will provide support on the Induction Day itself but then also meet their group at the end of each lesson to escort them to the next lesson on their timetable where possible.

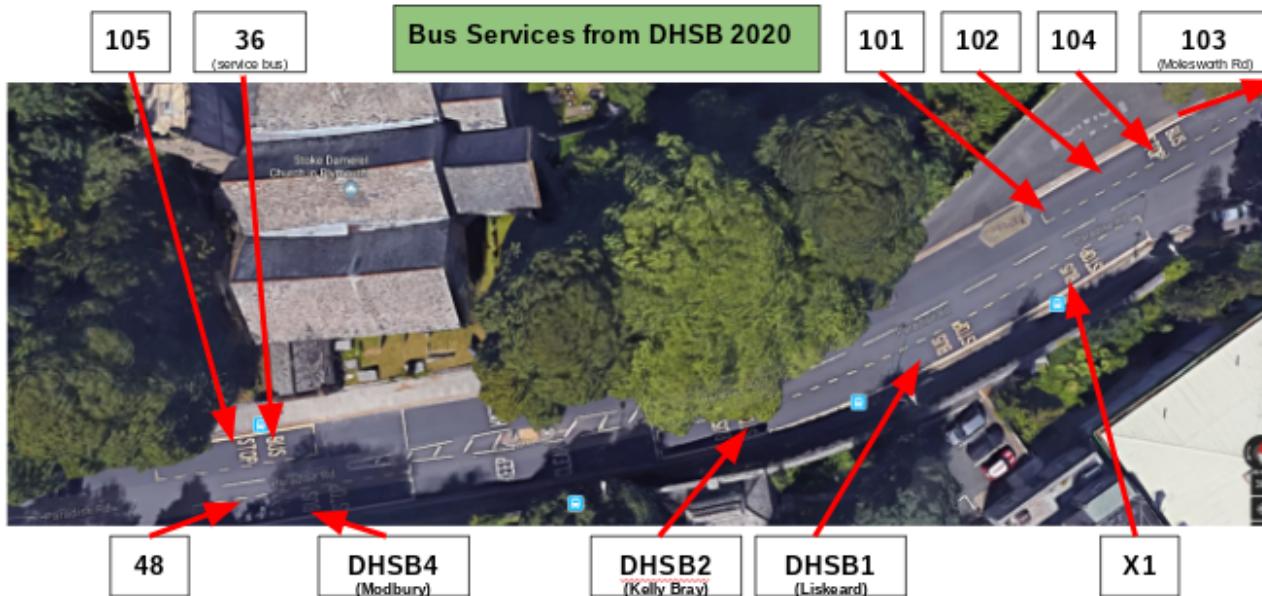
Lockers:

Lockers for new Yr 7 students will be made available from **Wednesday 8 September for a period of 2 weeks** before they are made more generally available. The rental cost for the year is £10.00 and once purchased through the MCAS module please ask your child to identify the locker in school and claim it with a padlock. No further action is required. For guidance on padlocks please see item number 7 in the Summer Preparation section of the [Y6 Transition Booklet](#). Any queries please ask your child to speak with his form tutor in the first instance.

Transport:

Car - If you will be dropping off and collecting your child please note that it is not possible to park on the school site or directly outside of the school at the top gate. Please do not pull into the top gate even for a 'quick drop off' as this blocks the entrance for members of staff. This area is also coned off each day between 3:20 and 3:30pm for the safety of our students.

Bus - If your child will be using a bus to make his way home from school, please study the map below with them and read the instructions on how to leave the school site.



Leaving school - for buses on the school side of the road:

(DHSB1, DHSB2, DHSB4, X1, 48)

- Exit school across Edgcumbe playground and via the Edgcumbe gate.

- Walk around to the main road by turning left at the end of the road and get immediately on to your bus if it is waiting in the bus stop.
- If the bus is not waiting, please wait in an orderly fashion against the school wall to enable pedestrians to easily pass by. You should try to maintain social distancing from students not in your year group also.

Leaving school - For buses on the opposite side of the road to school:

(101, 102, 103 (in Molesworth Road), 104, 105, 36)

- Exit school via the main gate, carefully cross the road at the zebra crossing.
- Walk down Paradise Road to your waiting bus and get onto the bus immediately if it is present.
- If the bus is not waiting, please wait in an orderly fashion away from the edge of the road to enable pedestrians to easily pass by. You should try to maintain social distancing from students not in your year group also.

Leaving school - For Devonport Station, Plymouth City Centre and Ferries

Devonport Station and Stoke Village:

- Leave school via the main gate and cross the road via the zebra crossing to commence your walk to the station, towards City College or into Stoke.
- Walk with members of your year group (or family) only where possible.

Plymouth centre and Victoria Park:

- Exit school across the Edgcumbe playground and Edgcumbe gate and continue your journey in the direction you need.
- Do not walk back up Paradise Road towards the main school gates.
- Walk with members of your year group (or family) only where possible.

Cremyll Ferry:

- Exit school via the Watergate and continue your journey in the direction you need.
- Be careful when crossing the grass areas.
- Walk with members of your year group (or family) only where possible.



Contact Information for September

Family
Support
Advisor

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Absence

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